STATE OF WASHINGTON

GOVERNOR'S COMMITTEE ON DISABILITY ISSUES AND EMPLOYMENT

Employment Security Department ▪ P.O. Box 9046 ▪ MS: 6000 ▪ Olympia, Washington ▪ 98507-9046

Olympia (360) 725-9509 ▪ (360) 725-9510 Fax

Accessible Communities (AC) Minutes
October 19, 2022, 4:00-5:00 pm

1. **AC Subcommittee Member Roll Call:**

   Warren Weissman, Chair; Clarence Eskridge, Vice-Chair; Lucy Barefoot, Cullyn Foxlee, Larry Gorton, and Damiana Harper,

   Staff: Elaine Stefanowicz, Program Coordinator

   Absent: Candace Dickson and Christa Hewitt.

2. **Approval of August and September Meeting Minutes.**
   - **With no corrections or additions, the August and September minutes were approved as written.**

3. **Fall All-County Meeting (via Zoom):**
   - **Change of date from Wednesday, November 9, 2022: We need to cancel the meeting on November 9th because it is the day after the election and Auditors and staff will not be available. Elaine will send out an Outlook invitation with the new date.**
   - **Agenda for meeting: We have a draft agenda for the two-hour meeting. Counties will share lessons learned and best practices.**

4. **Fall Grant Proposals:**
   - AC members were assigned to gather information for each proposal (with a voting recusal if member(s) live in that county). Warren would like the county presenters to use their presentation to talk about the impact of the proposal.
     - Island County Bus Seats – Cullyn, Elaine
     - Jefferson County Land Trust – Warren, Elaine
     - Walla Walla/Columbia Counties Bikes – Clarence and Larry

   - The members shared their initial comments and discussion about each proposal
   - Presentations to occur on October 26 at 4pm-5:30pm. We are extending the time so we can do all the presentations in one day instead of two different dates. The timeline is as follows:

     4:00 Start meeting

     4:05 Presentation 1 (Island County)

     4:30 Presentation 2 (Jefferson County)

     4:55 Presentation 3 (Walla Walla County)

     5:15 Quick Wrap Up Discussion

   - Action Item: Elaine will send Kitsap adaptive bike proposal to the subcommittee members.

5. **Reasonable Accommodation Budget for County ACACs**
   - Allot amount to County ACACs to decide best use with either a dollar amount or percentage of yearly

budget. Warren will develop list of acceptable accommodations and establish process for approval of exceptions. This will make it more equitable for counties.

6. Proposal timeline:

DATE	EVENT	COMMENTS
Wednesday, October 26, 4:00 PM	Proposal Presentations. Meeting #1	Whereas in the past each proposal has been allocated 10 minutes for a presentation, we will expand this to 15 minutes. Additionally, we would intend for presentations to focus on explaining the impact of the proposed project and funding, rather than on describing the basics of the project. We would intend to contact each county with questions about the basic structure and details of each project ahead of the presentation; AC Subcommittee members will have been briefed about this further information prior to the presentations .
Wednesday, November 2, 2022, 4:00 PM	Proposal Presentations; Meeting #2	This second meeting for presentations will occur only if needed due to the volume of proposals.

ACCESSIBLE COMMUNITIES GRANT PROPOSAL PRESENTATION TIPS

➢ Presentations are scheduled for 15 minutes including 5 minutes for questions.
➢ Accessible Communities require accessible presentations - If you have a video as part of your presentation, ensure that captions and audio description are included. If you are

sharing your screen, make sure to describe what is being shared for those who can't see it.

➢ Please use the presentation to tell the story: Why should the AC Subcommittee vote to provide funding to your project? Can you further explain, or illustrate with examples, beyond what you already included in the written proposal? If a member of your ACAC, a sponsor of the project, or a member of the disability community in your county can help to make the case for your project, please feel free to include them in the presentation. We are particularly interested in:
  - WHAT – What about this project is specifically designed to make your community more accessible?
  - WHO - How many people with disabilities will be affected by your project? How extensive or deep will this impact be?
  - WHEN – Any updated information since the written proposal about when the project will be started and finished?

Wednesday, November 16, 2022, 4:00 PM	GCDE AC Subcommittee meeting to decide which proposals will be selected for grant funding	As in the past, decisions will be made based on a majority vote by a quorum of AC Subcommittee members.

Next AC Subcommittee Meeting:
November 16, 2022, at 4:00 pm